

**IN THE HIGH COURT AT CALCUTTA**  
**Appellate Side**

**NOTICE INVITING QUOTATION**

[PPC/28/N/N.I.Q/18-19] Dated: 08/08/2018

Sealed quotation(s) with unit-rate(s) (with specification and brand if any) excluding G.S.T & other applicable taxes, if any, are invited from otherwise eligible supplier(s) / reputed Concern(s) of the following articles for official use in the Appellate Side Establishment of this Hon'ble Court. Willing participants must carefully read all the terms and conditions. Submission of Quotations will be construed as their unquestioned acceptance of such Terms & Conditions.

Last date for submission of quotation is **24.08.2018**.

Date: 14.08.2018

Sd/-  
Assistant Registrar (Ledger & Forms Sec.)  
High Court at Calcutta, A.S.

**ARTICLE WITH DESCRIPTION/ SPECIFICATION**

<b><u>SL No</u></b>	<b><u>Item Type</u></b>	<b><u>Quantity</u></b>
<b><u>1.</u></b>	Dustbin with cover, 60 lit	55 pcs
<b><u>2.</u></b>	Broom stick, good quality	50 bundle (kg)
<b><u>3.</u></b>	Phool Jharu	50 pieces
<b><u>4.</u></b>	Liquid soap, floor cleaner, 5 lit jar	20 jar
<b><u>5.</u></b>	Garbage bag	2000 pieces
<b><u>6.</u></b>	Vim powder	50 kg
<b><u>7.</u></b>	Round mop	50 pieces
<b><u>8.</u></b>	Revolving mop	50 pieces
<b><u>9.</u></b>	Wiper	30 pieces
<b><u>10</u></b>	Toilet brush	50 pcs

N:B: Samples/specification of the above stated articles are available in the office of Court Keeper of High Court at Calcutta.

**TERMS & CONDITIONS**

**1. SUBMISSION OF QUOTATION:**

- a) Quotation must be submitted in the Office of the **Assistant Registrar VI** on or before **16-00 hours of 24.08.2018**. No quotation, even if complete, irrespective of whether hand delivered or sent by post etc., will be received after 16-00 hours of 24.08.2018.
- b) Quotation(s) **must be** accompanied with self-attested copies of (I) PAN, (II) GST Registration Certificate, (III) Trade License etc.
- c) Participant must clearly mention its Contact Address and Contact Numbers (Landline / Mobile) for the purpose of easy and exigent communication.

**2. PAYMENT:**

- a) The concerned office shall make payment to the selected suppliers within 90 (ninety) working days subject to the availability of fund and approval.

**3. GENERAL:**

- a) Canvassing by any participant, in any form, will tender its disqualification.
- b) The Hon'ble Court reserves the right to reject any quotation of a participant whose past performance has been held unsatisfactory and/or which has been delinquent and /or which has been negligent in performing duties hereby jeopardising the interests of the Hon'ble Court, and in this regard, the decision of the issuing authority will be final.
- c) It will be right of the Appropriate Authority of this Hon'ble Court to select on the basis of quality/rate. In this regard, the decision of the such authority will be final.
- d) The Hon'ble Court may issue Purchase Order(s) in favour of any such participant whose quotation is valid and complete, and whose quotation/ offer has been reasonably regarded as substantially approvable. In this regard, the decision of the Ld. Purchase Committee will be final.
- e) Prospective participants must note that in case of any delinquency / delay in effecting supply / supply of improper articles / supply of articles of inferior quality etc, this Hon'ble Court may realise Liquidated Damages of up to 50% of Billed Amount, apart from taking other punitive measures.
- f) The Hon'ble Court may cancel the instant process at any point of time without ascribing any reason whatsoever.

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